



VIDYASAGAR UNIVERSITY
Centre for Distance and Online Education
(Formerly: Directorate of Distance Education)
 Midnapore: 721102 : Paschim Medinipur
 West Bengal: India

Website: <http://dde.vidyasagar.ac.in>
 Enq. Telephone No: 8373063908
 Email: director.ddevu@gmail.com

Quotation Notice

Quotation Notice No: VU / CDOE/12809/2025

Dated: 06.11.2025

Sealed Quotation are invited by the Director (incharge), CDOE, V.U. from the bonafide, reputed, reliable experienced and resourceful stage craft contractors of P.W.D., I & W Deptt, MES, Railways, other Government Organizations and Undertaking etc. for the following work under V.U.

Application as well as other related documents will be submitted to the Office of the Director. If, any enquiry related to the Quotation notice, please contact to the Office of the Director.

Sl. No.	Description of Works	A. Date and time of Application B. Date and time of issue of Quotation paper collected from office of the Director.	A. Last Date & time of submission of Quotations paper B. Date & time of opening of Quotations paper.
1.	Repairing & servicing stage craft system at the Vivekananda Sabhagriha in the Vidyasagar University.	a) From 07.11.2025 to 13.11.2025 upto 02:30 p.m. b) 14.11.2025 upto 04:30 p.m.	a) 17.11.2025 upto 2:30 p.m. b) 17.11.2025 at 04:00 p.m.

A) Following are the qualifying ceriteria:-

(1) Intending Quotation should produce credentials of a **similar nature of completed work** and at least minimum value of single work is **Rs.20,000.00 during 5 (Five) years** prior to the date of issue of this Quotation notice.

N.B:-Completion certificate should contain a) Name of work, b) Name of client, c) Amount put to quotation

d) Schedule month and year of commencement and completion as per work order, e) Actual month and year of completion (f) Actual bill value.

(2) The prospective bidders must have valid upto date clearance of **Trade License (Latest)**, **IT return (Last 3 years)**, **PAN Card**, **GST**, **Voter ID card** for self identification.

(3) **Subletting** of contract is strictly prohibited.

(4) **TAXES:** Tax will be implied as per Govt. Rules time to time.

(5) **No mobilisation advance and secured advance will be allowed.**

All materials required for the proposed work shall be of specified grade and approved brand inconformity with relevant code of practice (latest revision), schedule of works and **PWD Schedule** manufactured accordingly and shall be procured and supplied by the agency at their own cost including all taxes. If required by the Engineer-in-Charge, further testing from any Government approved Testing Laboratory shall have to be conducted by the agency at their own cost.

(6) Any or all disputes out of the operation of this Agreement shall be initially resolved by mutual discussions between the signatories within a period of 30 days if failing matter shall be referred to the Hon'ble Vice-Chancellor for decision and his decision should be final and bindings on the parts.



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(7) Legal Clause

In the case of any legal dispute, other than there mentioned in clause the matter will be resolved in a court of law under the jurisdiction of Midnapore Court only.

(8) Time Period of Completion is 10 (Ten) days after the issue of Work Order.

(9) Bids shall remain valid for a period not less than 180 (One Hundred Eighty only) days from closing date.

(10) The Vidyasagar University will not be responsible for any injury, accident, disability or loss of life to the contractor or to any of his personnel that may take place while on daily or conservancy duties. Any compensation or expenditure towards treatment of such injury, accident or loss of life shall be the sole responsibility of the contractor. The contractor has to make its own arrangements toward health insurance, accidental and disability coverage and domiciliary treatments of all personnel engaged by the contractor.

All the photocopies will be verified from originals by the office of the Director at the time of receiving the application before last date of submission of application. Application submitted without verification from original will be treated as cancel and the application will not be entertained for the participation in the Quotation.

The undersigned reserves the right to reject / accept the Quotation in whole or part thereof without assigning any reason whatsoever.

Display on University Website.

Director (In-charge), CDOE
Vidyasagar University, Midnapore

(Mr. Chinmoy Banerjee)
Director (In-charge)
Centre for Distance and Online Education)
Vidyasagar University
Midnapore-721102