



# VIDYASAGAR UNIVERSITY

MIDNAPORE★ WEST BENGAL★ PIN 721102

Phone: (03222) 276554 : : 276555 : : 276557 : : 276558

Ref. No.- VU/FO/Tender/ 04 /2025

Date: 22.05.2025

## **TENDER NOTICE**

Sealed quotations are invited for hiring of one Toyota Innova Crysta car (Dry Vehicle), Top Variant 8-Seater (Diesel, White Colour) commercial on monthly rent basis for Official purposes of the University. For details please visit [www.vidyasagar.ac.in](http://www.vidyasagar.ac.in). Last date of submission is on 10.06.2025.

*Finance Officer*

*Please publish it in:*

- 1. Anandabazar Patrika*
- 2. Times of India*
- 3. Upatyaka*

Fax : (91) 03222 – 275329/275297/263206

Email : [Vidya295@mail.vidyasagar.ac.in](mailto:Vidya295@mail.vidyasagar.ac.in) // Website : <http://www.vidyasagar.ac.in>

C:\Users\audit\Desktop\Tender for V.C Car.doc



**VIDYASAGAR UNIVERSITY**  
**MIDNAPORE★ WEST BENGAL★ PIN 721102**  
**Phone: (03222) 276554 :: 276555 :: 276557 :: 276558**

**Ref. No.- VU/FO/Tender/ 04 /2025**

**Date: 22.05.2025**

**TERMS & CONDITIONS**

1. The tender must contain the following mandatory information in the given table below:-

(i)	Type of Vehicle	Toyota Innova Crysta car ( Dry Vehicle), Top Variant 8-Seater (Diesel, White Colour) commercial
(ii)	Year of Manufacturing	
(iii)	Date of Registration	
(iv)	Registration No.	
(v)	Rate per month to be charged without Driver	

2. The vehicle should be new vehicle (Mileage run till starting of official use of the University should be Nil K.M. (Zero K.M.).
3. The rates quoted in tender should be final as it is proposed to hold no negotiation.
4. Quotations against tender submitted with incomplete information will not be considered.
5. Quotations against tender to be received upto 4.00 P.M. on 10.06.2025.
6. The quotations are to be submitted to the Finance Officer, Vidyasagar University, Midnapore-721102.
7. The tender should accompany a demand draft of Rs. 10,000/- (Ten thousand only) towards Earnest Money drawn in favour of “Vidyasagar University” payable at Midnapur. Earnest money of unsuccessful Tenders will be returned within 30 days of award of tender. No interest will be payable on Earnest Money.
8. The owner of the vehicle will have to execute a Contract with the Vidyasagar University for hiring of the vehicle preferably for a period of five(05) years. However, any untoward incident in relation to run the Vehicle may lead to termination of the contract by the University.

Fax : (91) 03222 – 275329/275297/263206

Email : [Vidya295@mail.vidyasagar.ac.in](mailto:Vidya295@mail.vidyasagar.ac.in) // Website : <http://www.vidyasagar.ac.in>

C:\Users\audit\Desktop\Tender for V.C Car.doc



**VIDYASAGAR UNIVERSITY**  
**MIDNAPORE★ WEST BENGAL★ PIN 721102**  
**Phone: (03222) 276554 : : 276555 : : 276557 : : 276558**

---

9. Four wheels of the vehicle should be changed after running of 40,000 k.m.( except for emergency situation),
10. The servicing of the vehicle should be done after every 10,000 km or one year whichever is earlier.( except for emergency situation) on expiry of company free services. All running and maintenance expenses to be borne by the owner.
11. The vehicle should be insured comprehensively and should have necessary permits from the Transport Department/Authority.
12. Any challan, loss, damage or accident to the vehicle or to any other vehicle or injury may be settled mutually by both the parties.
13. The payment will be made on monthly basis on submission of bill duly signed by the concerned officers.
14. The transporter/vehicle owner must have all requisite clearance certificates etc. from the concerned Government agencies as per rules.
- 15. The vehicle will be in the custody & possession of the University and prior approval of the appropriate authority of the University will be required if the said vehicle is taken away from the user for any purpose like servicing, repairing or maintenance. Any contravention to this term and condition may lead to termination of the contract by the University without assigning any reason whatsoever.**
16. The telephone facility (24 hours) must be available with the transporter/agency/vehicle owner.
17. The prospective bidder must have GST Registration Certificate and PAN Card.
18. In case of any legal dispute it has to be settled within the jurisdiction of Midnapore Court of Law only.

***Finance Officer***