



VIDYASAGAR UNIVERSITY

P.O. : Vidyasagar University, Midnapore - 721 102, Dist.: Paschim Medinipur,
West Bengal, INDIA.

Date: 09.04.2025

NOTIFICATION

This is to notify for general information of all concerned that **the Vidyasagar University invites applications from the eligible and willing Professor and Associate Professor of Vidyasagar University and also from the affiliated colleges under Vidyasagar University for appointment of Part-time NSS Co-ordinator of Vidyasagar University.** Interested teachers are requested to apply on prescribed format enclosed herewith and submit the same to the office of the Registrar **within 25.04.2025.** Selected incumbent will have to perform the duties as Part-time Co-ordinator of the NSS in addition to his / her normal duties. The appointment process will be made following the NSS Manual, 2006.

All concerned are being informed accordingly.
This is issued with the approval of the competent authority.

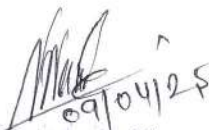
sd/-
Registrar

Memo No. : VU/R/Noti./516/2025 dated 09.04.2025

Copy forwarded for information and necessary action to to:

1. The Regional Director, Regional Directorate of NSS, Kolkata
2. Office of the Deans,
3. All HOD's of all Academic Departments - with a request to circulate the notification among all teachers.
4. The Inspector of Colleges with a request to circulate the Notification among all affiliated colleges,
5. The Senior Information Scientist for wide circulation on the University website,
6. The Secretary to the Vice-Chancellor for kind information to the Hon'ble Vice-Chancellor,
7. The Office Supdt., Registrar's office,
8. The Establishment section,
9. Guard File




(Dr. J. K. Nandi)
Registrar
Registrar,
Vidyasagar University
Midnapore-721102



**Vidyasagar University
Application Form**

(For the post of Part-time NSS Co-ordinator)

Recent
Passport size
photograph of
the candidate

1. Post Applied for Dept.....

2. Notification No. with Date.....

3. Name of the Applicant in full
(BLOCK Letters) (First) (Middle) (Last)

4. Date of birth (DD/MM/YYYY)

5. Nationality

6. Current Position held Since.....

7. Contact details

(i) Address

(a) Permanent

.....

.....

(b) Address for Communication

.....

.....

(ii) Email

(iii) Phone (Mobile).....Resi./Office.....

8. Sex (Please tick) Male / Female / Other (Please specify)

9. Category
(Please tick)

| GEN | SC | ST | OBC-A | OBC-B | EC | Minority | PWD/PC |
|-----|----|----|-------|-------|----|----------|--------|
| | | | | | | | |

10. Father's Name / Mother's Maiden Name

11. Applicant's mother tongue

12. Other languages the applicant can speak/write/read fluently:

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13. Academic Records (starting from 10th standard)

| Examination / Degree | Board / Council / University / other examining body | Duration of the course | Year of passing | Division / Class with % of marks | Subjects / Discipline* |
|----------------------|---|------------------------|-----------------|----------------------------------|------------------------|
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* State the name of the degree (such as BA/BSc/B.Tech, MA/MSc/M.tech etc.), Honours /major subject in case of graduation and subject/discipline and area of specialization in case of post-graduation and for higher degrees obtained

14. Research degree awarded (Ph.D./D.Sc./D.Litt. etc.) :

| Degree | Title of Research | University | Duration of Programme | Degree obtained/Thesis submitted in the Year |
|--------------------|-------------------|------------|-----------------------|--|
| M.Phil/ M.Tech. | | | | |
| Ph.D. | | | | |

15. Whether Ph.D. is done under the UGC 2009 Regulation (Y/N):

Those who have done Ph. D. outside India, whether a Ph.D. course work was attended (Y/N):

16. Research Experience:

(a) Topic of research:

(b) Place of research:

(c) Number of years:

17. Teaching Experience:

(a) Under-graduate Level: College/Univ./Institute/No. of Years/Pass/Hons.:

(b) Post-graduate Level: Name of the Univ./Institute.

18. Administrative/Professional Experience: (State briefly the nature of work with number of years):

19. Employment records:

| Name of the Employer | Post held | Duration | | Scale of Pay | Present Basic Pay (with AGP) | Remarks, in any, indicating reason for leaving any post |
|----------------------|-----------|----------|----|--------------|------------------------------|---|
| | | From | To | | | |
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20. Research Activity (documents to be produced)

a) Prestigious Honours and Awards received with name of awarding agency/government and year

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(should be recognized by the international agencies or the departments/ agencies of national/state governments; documents to be attached)

b) Post Doctoral Fellowship of at least 2 months duration received and availed of:

| Name of the Fellowship | Funding Agency/Institute | Host Institution | Period |
|------------------------|--------------------------|------------------|--------|
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c) Research projects carried out/ongoing funded by government funding agencies/industries or organization of National and International repute (*state whether Principal or Co Investigator*)

| Title of the Project | Funding Agency/Institute | Period | Completed/ ongoing | Amount |
|----------------------|--------------------------|--------|-----------------------|--------|
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(Use additional sheet if necessary)

d) Consultancy projects carried out/ongoing (*state whether Principal or Co Consultant*)

| Title of the Project | Funding Agency/Institute | Period | Completed/ ongoing | Amount |
|----------------------|--------------------------|--------|-----------------------|--------|
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(Use additional sheet if necessary.)

e) Number and details of Patents/Technology Transfer:

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... (List details with year in an additional sheet; documents to be attached)

f) Number of Policy documents for Government Bodies at Central & State level

(list details with year in an additional sheet; documents to be attached)

g) Research Supervision:

- Number of Ph.D. thesis *awarded*

Sole supervision.....Joint supervision.....

(Details of name of student, title of thesis, year etc. should be given in an additional sheet)

- Number of Ph.D. thesis *submitted* Sole supervision.....Joint supervision
..... (Details of name of student, title of thesis, year etc. should be given in an additional sheet)

h) Training courses/ workshop/Refresher Course attended/organized

| Title of the Course | Nature of the course (workshop/ Refreshers) | Sponsoring/ Funding Agency | Duration of the Course (State also whether attended or) | Host / Organizing Institute |
|---------------------|---|----------------------------|---|-----------------------------|
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i) Number of Papers presented in conferences/seminar etc. (by self or by co-authors)

- International
- National/State level.....

(NB: 1. list details with title of the paper, year and host institution in an additional sheet

2. If a paper presented in a conference/seminar is published in the form of Proceedings or Edited Volume, it should be listed **only** under Publications below.)

j) Number of Invited lectures (including Refresher Courses, Training Courses, Orientation Programme)

- International
- National/State level.....

(list details with title of the paper, year and host institution in an additional sheet)

k) Evidence of serving on academic bodies within own institution or outside

| Academic Body | Institution | Position/Nature of assignment | Period/years |
|---------------|-------------|-------------------------------|--------------|
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21. Publications (details of all publications should be listed in additional sheets with copies of first/Title page. otherwise no credit shall be given to the numbers stated below)

a) Journal Publications:

(i) Number of papers in Refereed Journal:

- Sole author.....
- co-authored: Two/more co-authored papers

(ii) Number of papers in recognized and reputed Journals

- Sole author.....
- co-authored: Two/more co-authored papers.....

b) Books/Monographs

(i) Number of Monographs published by International Publishers with an established peer review system

- Sole author.....
- co-authored: (state number of co-authors)

(ii) Number of Monographs published by national level Publishers with ISBN/ISSN numbers

- Sole author.....
- co-authored: (state number of co-authors)

(iii) Number of Reference Books/Textbooks published by International Publishers with an established peer review system

- Sole author.....
- co-authored (state number of co-authors)

(c) Number of Reference Books/Textbooks published by national level Publishers with ISBN/ISSN numbers

- Sole author.....
- co-authored (state number of co-authors)

(d) Number of Chapters contributed in Edited Volumes published by

(i) International publishers:

- Sole author.....
- Co-authored: Two/more co-authored papers.....

(ii) National level publishers:

- Sole author.....
- Co-authored: Two/more co-authored papers.....

(e) Number of Translation work (for Social Sciences/Humanities/Arts) State

whether book length or a short piece of work

- Sole author.....
- co-authored (state number of co-authors)

(f) Number of Annotated Editing of Texts/Literary works published by publishers with ISSN/ISBN

numbers (for Social Sciences/Humanities/Arts)

- Sole author.....
- co-authored (state number of co-authors)

(g) Number of Editing of Volumes published by publishers with ISSN/ISBN numbers

- Sole author.....
- co-authored (state number of co-authors)

(h) Number of Full paper in Conference Proceedings

- Sole author.....
- co-authored (state number of co-authors)

22. Particulars of extracurricular activities, if any

23. Name and contact details of two referees

| Name | Profession/Position | Institutional Affiliation | Address and Contact |
|------|---------------------|---------------------------|---------------------|
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24. Honorarium will be paid according to the NSS Manual, 2006

25. Additional Remarks (such as member of the Editorial Board of reputed Journals), if any

Declaration

I declare that the entries made in this form are true to the best of my knowledge and belief

Date.....

.....

Place.....

Signature of the Applicant

N.B. (i) *Papers and documents submitted with the application will not be returned.*

(ii) *Separate sheet(s) must be attached wherever applicable and necessary.*

(iii) *One original and seven photocopies of the duly filled-in application forms are to be submitted. All enclosures including self-attested copies of testimonials are to be submitted along with the first copy.*

(iv) *Canvassing in any mode will cancel the candidature.*