



# VIDYASAGAR UNIVERSITY

CENTRE FOR CONTINUING AND ADULT EDUCATION

P.O.: VIDYASAGAR UNIVERSITY, DIST: PASCHIM MEDINIPUR, PIN 721102, WEST BENGAL.

Phone: 03222- 276554/55/57/58; Fax 03222-275329/297 Cell: 8373861707

Ref. No.: VU/CCAЕ/20/2025

Date: 05/03/2025

## ADMISSION NOTIFICATION

Applications are invited for the provisional admission to the following Diploma/Certificate Courses at the Centre for Continuing and Adult Education (CCAЕ), Vidyasagar University. All the Courses offered by CCAЕ are open to all but specially for working personnel of Government/Bank/NGO/Media Houses, Teachers and students of different levels in different institutions. Application Forms (Form A) can be downloaded from the university website (<http://www.vidyasagar.ac.in/CentreCell/CCAЕ>)

Filled in Application Form along with Payment Document (Application Fees of Rs 200/- and Course Fees in full (non refundable)) should be submitted to **the office of the Centre for Continuing and Adult Education, 1<sup>st</sup> Floor of Pandit Ravi Sankar Bhavan, near Gate No-1, Vidyasagar University, Pin-721 102 on all working days between 11 AM to 2 PM.** OR

SCANNED COPY of filled in application form along with Payment Document (Application Fees of Rs 200/- and Course Fees in full (non refundable)) is to be sent at [caeoffice@mail.vidyasagar.ac.in](mailto:caeoffice@mail.vidyasagar.ac.in).

Last date of submission of Application Form: **02.04.2025**

Account for Fees Payment

UCO Bank, Vidyasagar University Branch, IFSC: UCBA0001748

Beneficiary Name: Vidyasagar University, CCAЕ Account Number: 17480110077832

SWIFT CODE: UCBAINBB102

Admissions in courses are made strictly on the number of approved seats and on "**FIRST COME FIRST SERVE**" basis within the given time frame. All enquiries and correspondence pertaining to academic matters such as Admission confirmation, Study materials etc must be addressed to:

**The Director, Centre for Continuing and Adult Education (CCAЕ),  
Vidyasagar University, Paschim Midnapore- 721102, Contact Number: 8373861707**

Sl No	Course Name	Eligibility	Seats	Course Type	Duration	Course Fees (Rs)
1	Fundamental & Applied Biotechnology	HS or Higher with Science	30	Certificate	3 Months (2 Days/Week)	5000/-
2	Art & Craft	Madhyamik	30	Certificate	3 Months (3 Days/Week)	3000/-
3	Neuro Linguistic Programming	Graduate	50	Certificate	3 Months	1000/-

**Director**  
Centre for Continuing and Adult Education  
Vidyasagar University  
Midnapore-721102

Dr Avijit Roychoudhury, Director, CCAЕ, VU



**Form A (University Campus)**

**Vidyasagar University  
Centre for Continuing and Adult Education (CCAIE)  
Midnapore-721 102, West Bengal, India**

**Attested copy  
of a Passport  
size  
Photograph**

**APPLICATION FORM FOR ADMISSION**

Name of the Course Applied For.....

Challan/DD/UTR No. ....

Amount Rs.....

Challan/DD/UTR Date.....

1. Applicant Name (in block letters).....

2. Parents' Name : Father:.....

Mother:.....

3. Address for Communication :.....

.....

.....

4. (a)Date of Birth :..... (b). Highest Qualification:.....

5. Contact Numbers : Self:.....Father/Mother:.....

6. Mail ID :.....

7. (a) Gender :.....( b) Cast/Category :.....(c)Whether PWD.....

8. (a)Religion :..... (b)Aadhar No.:.....(c)Nationality.....

9. Whether BPL/Family Income (p.a)...../.....

10. Whether Claim for Sports/Cultural Quota.....

11. Are you employed anywhere in any capacity? .....

12. Qualification :

Examination Passed	Board/Council/ University	Subjects	Year of Passing	Total Marks	Marks Obtained	% of Marks
Madhyamik						
HS						
Graduation						
Others						

#### DECLARATION BY THE STUDENT

1. I do hereby declare that (a) the information provided in the form is true to the best of my knowledge and belief. (b) I shall be a bona-fide student of the University and I bind myself to abide by the code of conduct and discipline as may be enforced by the authorities from time to time. (c) If any of the above statements is incorrect or if proved otherwise, my admission will be liable to be cancelled and I shall not be entitled to claim the refund of fees paid by me.

2. I do hereby undertake that (a) I will not indulge in any behaviour or act that may come under the definition of ragging; (b) I will not participate in or abate or propagate ragging in any form; (c) I will not hurt anyone physically or psychologically or cause any other harm (d) I hereby agree that if found guilty of any aspect of ragging, I may be punished as per the provisions of the UGC Regulation and/or as per the law in force.

Date:.....

Full Signature of the Applicant

#### DECLARATION BY THE PARENT/GUARDIAN

I declare that (a) information given by my ward is correct; (b) in the event of his/her being admitted to the University, I shall pay all his/her University dues, if any, till the completion of the course. 2. I do hereby undertake that (a) my son/daughter/ward will not indulge in any act of ragging; (b) if he/she is found guilty of any aspect of ragging, he/she may be punished as per the provision of the UGC Regulations and/or as per the law in force

Date:.....

Full Signature of the Parent/Guardian