INFORMATION BULLETIN

ADMISSION TO POST-GRADUATE AND B.L.I.Sc PROGRAMMES
(*INCLUDING PG PROGRAMMES RUNNING UNDER CCAE*)
ACADEMIC SESSION 2024-25

VIDYASAGAR UNIVERSITY
P.O.: MIDNAPORE , DIST.: PASCHIM MEDINIPUR , WEST BENGAL
PIN- 721102

ADMISSION NOTIFICATION FOR THE ACADEMIC YEAR 2024-25

Ref. No.: VU/PG/298/24   **Date – 11.07.2024**

ADMISSION NOTIFICATION, 2024-25

Applications are invited for admission to the Post-Graduate & B.L.I.Sc programmes (including PG programmes running under CCAE) for the academic year 2024-25. Duly filled in applications should be submitted through the online admission portal of Vidyasagar University (http://onlineadmission.vidyasagar.ac.in).

Application Procedure:

The applicants will fill in the Application Form only through **online portal**

(http://onlineadmission.vidyasagar.ac.in). The applicants have to fill in the form with the personal details and academic details and have to upload the scanned copy(s) of all the marksheets & certificates, photo and signature. The same application is applicable for PG Programme running under CCAE. The selection will be made strictly on the basis of merit in the Common Entrance Test (CET) conducted by Vidyasagar University. The fees (non-refundable) for the Common Entrance Test, **Rs. 300 for General/Unreserved Category** and **Rs 200 for reserved category (SC/ST/OBC-A/OBC-B/EWS/Differently-abled)**, are to be paid online through the admission portal, during the application submission process.

The eligible applicants have to fill in the application form for admission to Post-Graduate and B.L.I.Sc programmes with their percentage (%) of marks. In case of semester system, applicants have to fill in the equivalent percentage of marks corresponding to the CGPA obtained as described in section E, as per the rule fixed by their home institution. In case of annual system, the percentage (%) of marks (aggregate of Part-I, II & III) has to be filled up, as described in sections E. Applicants who are appearing, or have appeared in their final semester examination and are awaiting the publication of their result, need not fill up the percentage (%) of marks column. Applicants have to upload the documents showing the official conversion rule (on the reverse side of the marksheet, if the conversion rule for CGPA to the equivalent percentage is mentioned. Otherwise, applicants have to upload the official

conversion rule for the same along with their marksheet). All the applicants have to produce all the original marksheets, certificates and identity proof at the time of verification.

∗ Submission of Application Form (online) for admission to Post-Graduate & B.L.I.Sc Programmes (including PG Programmes running CCAE) starts on:

12.07.2024

∗ Last date of submission of Application Form (online) for admission to Post-Graduate & B.L.I.Sc Programmes (including PG Programmes running CCAE): 26.07.2024

N.B. *The students are required to visit the university website regularly for further updates/changes.*

IMPORTANT DATES (*)

Sl. No.	Stage	Date (s)
1	Submission of Application Form (**Online**) for admission to PG and B.L.I.Sc Programmes along with payment of fees for Common Entrance Test	**12.07.2024 - 26.07.2024**
2	Last date of Submission of **Online** Application Form along with payment of fees for Common Entrance Test	**26.07.2024**
3	**Publication of Provisional Lists of Applicants for 'CET' Examination**	**To be notified later**
4	**Correction/Editing** of submitted data by the candidate (in case of any mistake that occurred during submission through online portal) [*maximum two times and no further opportunity will be extended*]	**To be notified later**
	Admit card issue	**To be notified later**
5	**Entrance Test**	**Date and detailed subject wise schedule will be notified later**
	Publication of Results	**To be notified later**
6	**Beginning of Online Admission** (*Phase-wise online admission schedule will be notified later in the university website*)	**To be notified later**
7	**Beginning of Classes**	**To be notified later**

*** *The schedule may be changed time to time. The students are required to visit the university website regularly for further updates/changes if any.***

(A) Post-Graduate programmes &B.L.I.Sc offered (Except PG programmes running under CCAE)

Faculty of Arts & Commerce

PG Programmes	Total Seats	PG Programmes	Total Seats
M.A. in Bengali	142	M.A. in Political Science (Santali Medium, Olchiki script)	25
M.A in English	142	M.A. in Sanskrit	130
M.A./M.Sc. in Economics	90	M.A. in Santali	69
M.A. in Hindi	69	M.A. in Sociology	82
M.A. in History	142	M.Com	130
M.A. in History (Santali Medium, Olchiki script)	25	Master of Business Administration (MBA)	60
M.A. in Philosophy	142	Bachelor of Library and Information Science (B.L.I.Sc) (1 year)	42
M.A. in Philosophy (Santali Medium, Olchiki script)	25	Master of Library and Information Science (M.L.I.Sc) (1 year)	18
M.A. in Political Science	123		

Faculty of Science:

PG Programmes	Total Seats	PG Programmes	Total Seats
M.Sc. in Anthropology	69	M.Sc. in Geography	89
M.Sc. in Applied Mathematics	110	M.Sc. in Human Physiology	56
M.Sc. in Botany	77	M.Sc. in Microbiology	41
M.Sc. in Bio-Medical Lab. Sc. and Management	41	M.Sc. in Physics	77
M.Sc. in Chemistry	77	M.Sc. in Remote Sensing and Geographical Information System	64
M.Sc. in Computer Science	46	M.Sc. in Zoology	64
M.Sc. in Clinical Nutrition & Dietetics	41	Master of Computer Application (MCA) (2 years)	60
M.Sc. in Electronics	32		
M.Sc. in Fisheries Science	41		

N.B: The number of seats may be changed subject to the Govt. Order.

(ii) Post-Graduate programmes offered (running under CCAE)

Faculty of Arts & Commerce

PG Programmes	Total Seats	PG Programmes	Total Seats
M.A. in Bengali	66	M.A. in Political Science	55
M.A in English	66	M.A. in Sanskrit	55
M.A. in History	66	M.Sc. in Clinical Nutrition & Dietetics	66
M.A. in Philosophy	55	M.Sc.in Geography	33

(B) ELIGIBILITY CRITERIA FOR ADMISSION TO POST-GRADUATE & B.L.I.SC PROGRAMMES (including PG Programmes running under CCAE)

1. *Only students who have passed out in the year 2022 and 2023, and the students who have passed out or appeared in the year 2024 (provided marksheets showing proof of passing are shown at the time of verification) are eligible for admission to the following Post-Graduate &B.L.I.Sc programmes for the academic session 2024-25.*

Subject	Criteria
Bengali, English, History, Philosophy, Political Science, Sanskrit, Santali, Hindi, Economics	Honours in the concerned subject
History (santali medium, olchiki script), Philosophy (santali medium, olchiki script), Political Science (santali medium, olchiki script)	Honours in the concerned subject
Sociology	Honours in Sociology / Political Science/ Philosophy/ Psychology/ Anthropology /English/History
M.Com	Honours in Commerce / Accountancy/ Marketing / BBA
Bachelor of Library & Information Science[B.L.I.Sc]	UG(Honours) /PG (with honours in UG level)
Master of Library &Information Science [M.L.I.Sc]	Bachelor of Library and Information Science (B.Lib.I.Sc)

Anthropology	Honours in Anthropology/Sociology/Botany/ Physiology/Zoology/Social work/Geography/ Microbiology
Applied Mathematics, Botany, Chemistry, Geography, Physics, Human Physiology, Zoology	Honours in the concerned subject
Computer Science	Hons in Computer Science/Physics/Mathematics/ Electronics/ B.Tech. in Electronics
Bio-Medical Laboratory Science and Management	BMLT/M.Sc. in Human Physiology in 2019 or 2020/ B.Sc(H)in Physiology/ Zoology/Molecular Biology/ Microbiology/Botany / Bio-Chemistry/Bio-Technology/ B.Sc with DMLT / B.Sc. in Laboratory Instrumentation /BAMS/BHMS/MBBS.
Clinical Nutrition & Dietetics	Honours in Nutrition/Nutrition and Dietetics/Food Science/ Clinical Nutrition & Dietetics/Physiology/ Molecular Biology/ Zoology/Biochemistry/Bio-Technology/Home Science/ Microbiology/B.Sc. in Nursing/BHMS/ Major subject in Clinical Nutrition/ Human Development
Fisheries Science	Hons in Aquaculture Management / Zoology/ Marine Science/ Life Science/ Bio-Chemistry/ Microbiology/ Hons. in any discipline of Life Science having Zoology as one of the subsidiary subjects/ Major Course in Industrial Fish & Fisheries.
Remote Sensing and Geographical Information System	Honours in Geography / Geology /Agricultural Science /Zoology/Botany/Physiology/Chemistry/ Physics/ Mathematics / Computer Science / Electronics
Microbiology	Honours in Microbiology or Honours in BMLT/ Bio-Chemistry/Bio-Technology/ Physiology/Botany/Zoology/Biophysics/Molecular Biology/ Fisheries Science
Electronics	Honours in Electronics/Physics or Honours in Computer Science/ Mathematics with Physics/Electronics as general subject

2. The students having the following eligibility criteria are eligible for admission to following Post-Graduate Programmes for the academic session 2024-25.

Subject	Criteria
M.B.A	Graduate in Science/ Arts/ Commerce/ Medical/ Engineering/ Law (5 year) under 10+2+3 system or equivalent with 50% in graduation for unreserved category and 45% marks for reserved category. Selection will be made through the CET examination conducted by V.U followed by the Group Discussion and Personal Interview.
M.C. A	JECA rank in the year 2024

N.B: <u>The advertisement for admission to the MCA Programme will be made later in the university website.</u>

(C) SELECTION AND ADMISSION PROCESS

1. Selection will be made strictly on the basis of merit in the Common Entrance Test (CET) for PG and B.L.I.Sc programmes (including PG Programmes running under CCAE) conducted by Vidyasagar University

2. Reservation policy will be considered as per the latest order of the Govt. of West Bengal.

3. *For the students of Vidyasagar University (Home University)*

 3.1 The reservation of seats for Vidyasagar University (Home University and autonomous College(s) affiliated to Vidyasagar University) will be as per the latest order of the Govt. of West Bengal.

 3.2 **5% seats in each individual social category shall be reserved** for **differently-abled** applicants. Merit list will be prepared on basis of the percentage of disability. In case of non-availability of **differently-abled** candidates, the seat reserved for **differently-abled** applicants of the particular category will be converted to the original category only.

 3.3 1% of total seats in each PG programme are reserved as part of Sports/Cultural quota

 3.4 *The number of seats in any particular subject will be reduced by the number of applicants selected for Sports/Cultural Quota in that subject. The number of seats will be reduced from that particular social category in which he/she belongs.*

3.5 Any Prize holder at the International/National/State-level in the last two years will be considered for Sports Quota, provided that he/she is a prize holder in the Inter-College Competition/Inter-College Athletic Meet organized by our university in his/her tenure at the UG level. The sports events are Football, Volleyball, Athletic, Yoga, Khokho, Kabaddi, Chess and Table Tennis. A committee will be constituted to assess the performance of the applicants in their respective field.

3.6 Any Prize holder at the International/National/State meets in the last two years will be considered for Cultural Quota, provided that he/she is a prize holder in the Inter-College Cultural Competition organized by our university in his/her tenure at the UG level. A committee will be constituted to assess the performance of the applicants in their respective field.

4. *For students from Other Universities*

   4.1 The reservation of seats for students from Other Universities will be as per the latest order of the Govt. of West Bengal.

   4.2 *Eligibility criteria for Other University students:*

      4.2.1   Honours in relevant subjects (as mentioned in point B)

      4.2.2   The minimum marks required for admission of *Other University students* is as follows:

      <u>**Arts & Commerce and Science**</u>**:**

      45% marks in Hons. (for UR Applicants)

      40% marks in Hons. (for reserved/ differently-abled Applicants)

5. Questions of the CET will follow the MCQ pattern. The total number of questions will be **50.** The duration of the CET will be <u>**one (1) hour**</u>.

6. **Two (2) marks** will be awarded for each correct answer. In case of incorrect answer or any combination of more than one answer, **half (0.5) marks** will be deducted.

7. Questions will be set in English for all subjects except for Bengali, Hindi, Sanskrit and Santali

8. Question will be in Olchiki script for the following subjects: History in Santali (Olchiki script) medium, Philosophy in Santali (Olchiki script) medium, Political Science in Santali (Olchiki script) medium.

9. Online provisional admission will be done through the university admission portal.

10. The verification of testimonials & other documents for provisionally admitted students will be initiated after commencement of classes.

11. The verification will be held in the concerned department. The teachers of the concerned departments will be present at the time of verification.

12. The colleges affiliated to Vidyasagar University will follow the Rules and Regulations regarding admission to PG Programmes framed by Vidyasagar University and the Government of West Bengal.

13. Admission to PG Programmes in the affiliated colleges shall be conducted by the individual colleges by following the same rule as for the university.

14. The admission will be cancelled if a student remains absent from classes for consecutive ten days from the date of commencement of classes without any intimation to the concerned Head / Secretary, Faculty Councils for PG Studies, and the admission fees paid will be refunded as per latest UGC Guideline.

15. If any candidate shifts to another institution without intimation to the university within ten days from the date of commencement of classes, the admission fees paid will be refunded as per latest UGC Guideline.

16. If a student applies to the university authority for cancellation of admission within ten days from the date of commencement of classes, the admission fees paid will be refunded as per latest UGC Guideline.

(D) Total seat distribution of Post-Graduate and B.L.I.Sc programmes
(including PG Programmes running under CCAE)

The distribution of seats will be done based on the latest order issued by the Govt. of West Bengal. The details of seat distribution will be notified before counselling and provisional admission.

(E) CALCULATION OF UG PERCENTAGE OF MARKS

1. ***For PG Programmes***

   (a) In case of annual system, percentage (%) of marks will be calculated on the basis of UG (Hons) marks obtained (Part-I, Part-II & Part-III taken together).

   (b) In case of semester (CBCS) system, UG (Hons) equivalent percentage of marks will be converted from CGPA based on the all semesters (Sem-I to Sem-VI), as per the rule fixed by their respective home institution.

   (i) For the Vidyasagar University semester system (CBCS):

   Let, CGPA = 7.1, The equivalent percentage of marks for V.U. students (as per conversion rule of V.U) = $7.1 \times 10 = 71$

   (ii) For other institutions with semester system (CBCS):

   *S*imilarly, for the students of other Universities/Institutions and Autonomous Colleges affiliated to Vidyasagar University, the percentage of marks will be calculated as per the percentage conversion rule fixed by their home University/ Institution and Colleges.

2. *For B.L.I.Sc*

(a) Similar calculation for UG (Hons) percentage from CGPA as mentioned in 1(b)

(b) In case of PG final marks calculation percentage of marks converted from CGPA based on all semesters (sem I to sem IV) as per rule fixed by their Institution

3. For M.L.I.Sc

(a) The final year percentage of marks obtained in B.Lib.I.Sc . Similar calculation as UG (Hons) as in 1(b)

(b) For PG % of marks calculation as mentioned in 2 (b)

(F) Conversion of seats:

1. For PG programmes as per the order issued by the Govt. of West Bengal.

2. B.Lib.I.Sc Programme:

(a) If UG (Hons) student of UR category is unavailable, the seat will be filled in by the PG [with UG(Hons)] student of UR category and vice-versa

(b) If UG (Hons) student of a particular reserved category is unavailable, the seat will be filled in by the PG [with UG(Hons)] of that particular reserved category and vice-versa

(c) If both UG (Hons) and PG [with UG(Hons)] of that particular reserved category is unavailable, then it will be filled in as follows:

  (i) If seat is originally UG (SC) category it will be converted to UG (ST) and vice-versa, even then if the seat remains vacant, rule (b) will come into effect.

  (ii) If seat is originally PG (SC) category it will be converted to PG (ST) and vice-versa, even then if the seat remains vacant, rule (b) will come into effect.

  (iii) Similarly rule **c** (i & ii) will be applied for the other reserved category.

(d) If DA candidate is unavailable, the seat will be converted to PG (UR) category.

(iii) M.Lib.I.Sc. Programme:

(a) In case of non-availability of students of SC category, the seat reserved for SC will be converted to ST category and vice-versa.

(b) The same rule will be applicable for the other reserved category.

(G) FEES STRUCTURE:

(i) Fees for Post-Graduate and B.L.I.Sc Programmes (except PG programmes running CCAE) for the academic year 2024-25 (Excluding Exam. Fees)

Subject	Semester-I	Semester -II	Semester-III	Semester-IV
Bengali, English, History, Hindi, Philosophy, Political Science, Santali	Rs.920/-	Rs.480/-	Rs.785/-	Rs.480/-
History(ol-chiki), Philosophy(ol-chiki), Political (ol-chiki)	Rs.920/-	Rs.480/-	Rs.785/-	Rs.480/-
Economics, M.Com.	Rs.1070/-	Rs.480/-	Rs.785/-	Rs.480/-

Sociology, Sanskrit	Rs.2,390/-	Rs.1,955/-	Rs.2,260/-	Rs.1,955/-
Master of Business Administration (MBA)	Rs.16,510/-	Rs.15,540/-	Rs.15,845/-	Rs.15,540/-
Anthropology, Botany, Chemistry, Human Physiology, Zoology	Rs.1,480/-	Rs.660/-	Rs.1,165/-	Rs.660/-
Geography	Rs.1,530/-	Rs.660/-	Rs.1,165/-	Rs.660/-
Physics	Rs.1,630/-	Rs.660/-	Rs.1,165/-	Rs.660/-
Applied Mathematics with Oceanology and Computer Programming	Rs.1,430/-	Rs.660/-	Rs.965/-	Rs.660/-
Clinical Nutrition & Dietetics, Fisheries Science, Remote Sensing & GIS	Rs.10,395/-	Rs.9,675/-	Rs.10,230/-	Rs.9,675/-
Bio-Medical Laboratory Science & Management	Rs.12,695/-	Rs.11,975/-	Rs.12,530/-	Rs.11,975/-
Electronics, Microbiology	Rs.14,995/-	Rs.14,275/-	Rs.14,830/-	Rs.14,275/-
Computer Science	Rs.14,260/-	Rs.13,540/-	Rs.14,095/-	Rs.13,540/-
Master of Computer Application (MCA)	Rs.15360/-	Rs.14,650/-	Rs.15,195/-	Rs.14,650/-
Bachelor of Library & Information Science	Rs. 1,420/-	Rs.480/-	--	--
Master of Library & Information Science	Rs.1,810/-	Rs.660/-	--	--

(ii) Fees for the Post-Graduate Programmes (running under CCAE) for academic session 2024-25 (Excluding Exam. Fees)

Subject	Semester-I	Semester -II	Semester-III	Semester-IV
Bengali, English, History, Philosophy, Political Sc., Sanskrit	Rs.6000/-	Rs.6000/-	Rs.6000/-	Rs.6000/-
Clinical Nutrition & Dietetics, Geography	Rs.15000/	Rs.15000/-	Rs. 15000/-	Rs. 15000/-

(H) Documents to be uploaded at the time of application

1. Scanned Signature and recent colour passport size photograph [10KB-100KB each, JPG]

2. Age proof document (Birth certificate/Admit card of Madhyamik or10ᵗʰclass examination showing date of birth/etc.) – [100KB-300KB, JPG/PDF]

3. Marksheet (scan copy) of Madhyamik or 10ᵗʰ examination [100KB-300KB, JPG/PDF].

4. Marksheet (scan copy) of Higher Secondary or 10+2 examination [100KB-300KB, JPG/PDF].

5. **All available Marksheets** (scan copy) of UG (Hons) in a **single PDF file** [within 750KB] in proper sequence.

6. For applicant of B.Lib.I.Sc:

   All **available** UG marksheets in a **single PDF file** [within 500 KB] in proper sequence.

   All **available** PG marksheets (where applicable) in a **single PDF file** [within 500 KB] in proper sequence

7. For applicant of M.Lib.I.Sc: All available B.Lib.I.Sc marksheet of final year examination [100KB-300KB, PDF] (semester-I &II) in proper sequence is required.

   All UG marksheets in a **single PDF file** [within 500 KB] in proper sequence.

   All PG marksheets (where applicable) in a **single PDF file** [within 500 KB] in

8. Caste certificate (SC/ ST/ OBC-A/ OBC-B) (as applicable) [100KB-300KB, PDF]

9. Valid EWS certificate (for financial 2024-25 only) (as applicable) [100KB-300KB, PDF]

10. Differently-Abled certificate (as applicable) [100KB-300KB, PDF]

11. Registration Certificate (Compulsory for Home University) [100KB-300KB, PDF]

N.B: [*In case of applicants who are appearing in the final semester qualifying examination but result is not published, they should upload all available marksheet of previous semesters as available]*

(I) The following documents have to be brought by the provisionally admitted applicants at the time of physical verification

1. Printout of the online filled-in Application Form with a passport size coloured photograph affixed in the box provided in the Application Form.

2. Self-attested photocopies of all the Mark sheets of Examinations passed (10th onwards), University Registration Certificate.

3. Self-attested photocopy of the Admit Card/ Certificate of H.S. or equivalent /Madhyamik as evidence of the date of birth.

4. Self-attested photocopy of caste/differently-abled certificate (/s) issued by the appropriate authority, for those applying under respective quota.

5. Self-attested photocopy of EWS certificate (/s) (valid for financial 2024-25 only) issued by the appropriate authority (Govt WB, Ref. No.959-BCW/MR-52/2019, dated: 18.05.2023), for those applying under respective quotas.

6. Self-attested photocopies of the Certificates of Games & Sports/ Cultural Competition (International/National/ State in the last two years), for those applying under respective quota.

7. Migration Certificate (for other university applicants only) must be submitted within two months from the date of admission.

8. Self-attested copy of Aadhar Card.

9. Valid ABC-ID Certificate

10. Downloaded copy of students' and his/her parents/guardian's affidavit regarding anti-ragging from the website (https://www.antiragging.in)

11. All the originals of above documents (2 to 10) required to verify.

(J) IMPORTANT INFORMATION

1. *Applicants are to follow the notices all the time. No intimation of any kind will be sent to the individual at any stage.*

2. *Date and time of verification and admission for all phases, and the date of beginning of classes, will be notified on the university portal.*

3. *Online provisional admission will be done based on the merit list and category-wise availability of seats published through the university admission portal.*

4. *For admission to different PG programmes, the criteria for minimum marks required for reserved category will be followed as per the order of Govt. of West Bengal*

5. *All the provisionally admitted applicants are required to be present and to produce all the originals of uploaded Certificates, Mark Sheets and testimonials at the time of physical verification of admission. The final semester marksheet should be produced at the time of Verification. In case an applicant cannot produce the final semester marksheet at the time of verification, he/she will be required to produce it **within fifteen days**, failing which the applicant's candidature will be liable to be cancelled.*

6. *The physical verification of testimonials & other documents for provisionally admitted students will be held in the concerned departments by the appropriate bodies when students will be asked to report for their offline classes in the Campus.*

7. **The student will not indulge in any act of ragging. If he/she is found guilty of any aspect of ragging, he/she will be punished as per provisions of the UGC regulations and/or as per law in force.**

8. *Application forms if not properly filled-in and accompanied by attested copies of the documents are liable for cancellation.*

9. *Admission will be cancelled if the original documents are not found in conformity with the declaration in the forms submitted online.*

10. *If, at any stage, it is found that a candidate has concealed, suppressed or distorted any information/fact in the application form, his/her admission to the university shall be summarily cancelled.*

11. *For cancellation of admission, the admission fee will be refunded as per latest UGC Guidelines.*

12. *If any student remains absent from the classes for 10 (ten) consecutive teaching days without valid reasons and without prior intimation to the respective Head of the Department or the Secretary, Faculty Councils for PG Studies, his/her admission will be treated as cancelled and the vacancy will be filled-in from the Merit Listed applicants on the basis of merit. Absence will be counted from the date of commencement of classes.*

13. The admitted students are to attend at least 75% of the total classes held in all Semesters; otherwise, he/she will not be allowed to fill in his/her form for examination.

14. The students of other universities who will get admitted have to submit the 'Migration Certificate' **within two months from the date of admission**, failing which they will not be allowed to appear at the final examination of the Semester-I.

15. Two seats under Supernumerary Quota will be made available to the students of Jammu & Kashmir who seek admission.

(K) Important Instruction regarding payment of admission fees

The online provisional admission is phase wise time scheduled process. The eligible candidates have to pay the admission fees in the scheduled time.

(i)   In case of failure in any transaction, candidates are requested to pay it again and report the same to the office of the undersigned immediately.

(ii)   In case of multiple payments received from the candidate, it will be refunded to the source account as per the university rule.

Sd/-
Secretary, Faculty Councils for PG Studies