



**VIDYASAGAR UNIVERSITY**  
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Ref. No.VU/FO/730/2023

Date: 22/11/2023

28/11/2023

**NOTIFICATION**

**An appeal to all the stakeholders of Vidvasagar University**

In terms of the directive from the Finance Committee dated 03.10.2023 regarding excessive consumption of Xerox paper by the various departments of this university it is hereby requested that all stakeholders should take initiative to take print out or photocopy on both the side of the Xerox paper for optimum utilization wherever possible.

Cooperation in this regard is highly solicited.

This is issued with the approval of the competent Authority.

Sd/

Finance Officer

Ref. No. VU/FO/730/2023 dated : 22/11/2023

Copy forwarded for information and necessary action to:

1. All HODs/TICs of all Academic & Administrative Departments with a request to circulate the notification.
2. The Secretary to the Vice-Chancellor - for kind information to the Hon'ble Vice-Chancellor.
- ✓ 3. The Senior Information Scientist for wide circulation on the University website.
4. The Guard File.

  
Finance Officer