



Office of the Registrar
VIDYASAGAR UNIVERSITY

Midnapore - 721 102.

Dated : 03.08.2023.

NOTIFICATION

It is hereby notified for general information that as approved by the Hon'ble Vice-Chancellor and duly ratified by the Ninth Executive Council of Vidyasagar University in its Eighteenth (18th) meeting held on 27.07.2023 vide Item No. 03(b) based on the proposal submitted by the Registrar, a provision of special leave of fifteen (15) days for the employees engaged in Vidyasagar University purely on contractual manner has been sanctioned in Vidyasagar University for maintaining the rituals in case of death of closely relatives (Father, Mother, Husband, Wife, Son & Daughter) on production of an authentic and genuine documents.

The concerned employees of this University are hereby informed accordingly. The Establishment Section of this University is requested to verify the authentic documents to be submitted in favour of such a claim properly for its genuinity before sanctioning.

This notification is issued with the approval of the competent authority.

Sd/-

Registrar

Memo No. VU/R/9EC-18/Noti./C0172/2023 dated 03.08.2023.

Copy forwarded for information and necessary action to :

01. The Deans of Faculty concerned.
02. The Heads of all Academic and Administrative Departments - with a request to circulate the same amongst the concerned employees.
03. The Deputy Registrar (Administration).
04. The Deputy Registrar (Academic).
05. The Senior Information Scientist (Officiating) for uploading on the University website.
06. The Office Supdt., Registrar's Office.
07. The Secretary to the Vice-Chancellor for kind information to the Hon'ble Vice-Chancellor.
08. The Establishment Section.
09. Guard file.


03/08/23
Registrar



Registrar
Vidyasagar University
Midnapore-721102