



# VIDYASAGAR UNIVERSITY

P.O. : Vidyasagar University, Midnapore - 721 102, Dist.: Paschim Medinipur,  
West Bengal, INDIA.

Memo No. VU/R/Noti./616/2022

Date: 10.05.2022

## NOTIFICATION

This is to notify for general information of all stakeholders of the University that pursuant to the letter bearing F. No. 2-3/2008(Policy/MRP) dated 02.05.2022 issued by the Joint Secretary, University Grants Commission, some of the Principal Investigators (PI) of the Major Research Project (MRP) have not submitted required documents as per the MRP Guidelines. All Principal Investigators (PI) who have been awarded by a MRP and have not submitted the required documents, are requested to submit the documents required as per MRP Guidelines immediately. The letter bearing F. No. 2-3/2008(Policy/MRP) dated 02.05.2022 issued by the Joint Secretary, University Grants Commission is enclosed herewith for your ready reference.

All concerned are being informed accordingly.

This is issued with the approval of the competent authority.

Sd/-  
Registrar

Memo No. VU/R/Noti./616/2022 Dated: 10.05.2022

Copy forwarded for information and necessary action to:

1. The Dean(Actg.), Faculty of Arts and Commerce,
2. The Dean(Actg.), Faculty of Science,
3. All HOD's / TICs of all Academic and Administrative departments/sections to circulate among all employees, students and scholars of his/her department/ section,
4. The Director, CDOE with a request to circulate among all employees of DDE,
5. The Inspector of Colleges with a request to circulate the notification among all affiliated colleges,
6. The Senior Information Scientist for wide circulation on the University website,
7. The Secretary to the Vice-Chancellor for kind information to the Hon'ble Vice-Chancellor,
8. The Office Supdt., Registrar's Office,
9. The Establishment Section,
10. Guard File



  
10/05/22  
Registrar

Registrar  
Vidyasagar University  
Midnapore-721102



डॉ. शकील अहमद  
संयुक्त सचिव

Dr. Shakeel Ahmad  
Joint Secretary



सत्यमेव जयते

विश्वविद्यालय अनुदान आयोग  
University Grants Commission

(शिक्षा मंत्रालय, भारत सरकार)  
(Ministry of Education, Govt. of India)

बहादुर शाह जफर मार्ग, नई दिल्ली-110002  
Bahadur Shah Zafar Marg, New Delhi-110002

दूरभाष Phone : 011-23232055  
ई-मेल E-mail : shakeel.ugc@nic.in

F. No. 2-3/2008(Policy/MRP)

2<sup>nd</sup> May, 2022

**MOST IMPORTANT/URGENT**

To

**Principal Investigator (PI) of the Major Research Projects**

Subject: Submission of Utilisation Certificate of Grants Released under Major Research Project (MRP) Scheme of UGC- Reg.

It is in continuation of earlier several reminders. It is informed that a Major Research Project was awarded to you but still, as per the record, required documents as per MRP Guidelines have not been submitted. Therefore, PI is requested to submit following documents (in original or photocopy attested by Registrar or Principal) immediately to enable the UGC to settle the accounts of MRP:

1. Utilisation Certificate alongwith a consolidated Item-wise detailed Statement of Expenditure (including project fellow salary, HRA and Arrears, field work, if any) actually incurred during the tenure of the project duly signed and sealed by the Registrar/Principal, Principal Investigator and Auditor/Chartered Accountant in prescribed format.
2. Final Report is to be placed on Institution Website or kept in Library. In this regard, a Certificate signed by the Registrar/Principal as the case may be, is to be sent by PI along with papers.
3. Refund of unspent balance, if any, along with the interest as per provision mentioned in Sanction Letter, may be made by way of RTGS, in the following Bank Account payable at New Delhi:

Account Holder	Secretary, UGC, New Delhi-110 002
Name of Bank & Address	Canara Bank, UGC Office, New Delhi-110 002
A/C No.	8627101002122
Type of A/C	Savings
IFSC Code	CNRB0008627
MICR Code	110015170

Copy to:

**Registrar of the University** - With a request to take up the matter with departments of your university. Also issue a Circular to your affiliating colleges, for submission of documents by Principal/MRP Awardee to settle the accounts of MRP Scheme immediately.

  
(Dr. Shakeel Ahmad)