



VIDYASAGAR UNIVERSITY

P.O.: MIDNAPORE , DIST.: PASCHIM MEDINIPUR , WEST BENGAL , PIN- 721102

Ref. No. VU / PG /286/21

Date-06.10.2021

NOTIFICATION FOR REFUND OF ADMISSION FEE , 2021-22

The candidates who admitted to PG and other programmes for the academic session 2021-22(semester-I), but cancelled or want to cancel their admission from the concerned programmes may apply through following prescribed format (attached herewith) with following documents and send it to the following e-mail address only within 24.10.2021.

The required documents have to be sent from the registered e-mail only, which was given by the candidate in the application form.

Documents to be sent (in a single PDF file):

1. Scan copy of hand written application by the candidate mentioning the cause of cancelation
2. First page of application form (Self attested)
3. Admission payment slip (Self attested)
4. Filled in form for refund

e- mail address: rollon_admission2021@mail.vidyasagar.ac.in

For any clarification you can contact to Ph. No: 9382180893 (11-00 a.m to 5-30 p.m)

Dr. Tarun Kanti Mandal
Secretary
Faculty Councils for PG Studies



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P.O.: MIDNAPORE , DIST.: PASCHIM MEDINIPUR , WEST BENGAL , PIN- 721102

FORM FOR REFUND OF ADMISSION FEE (Due to Cancellation/Withdrawal of Admission, 2021-22)

1. Name of the Candidate (in BLOCK LETTER):

2. Father's/Guardians Name:

Mobile No.:

e-Mail:

3. Programme Applied for (Pl. tick): B.Lib/M.Lib/M.COM/MBA/MCA/M.A/M.Sc in.....

4.	Form No:	E-	2	0	2	1								
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5. Account Details for refund the fees:

(a) A/C holder Name:

(b) A/C No.:

(c) Bank Name:

(d) IFS Code:

(e) Branch Details:

Date:

Signature of the Candidate

Note:

1. Please attach self attested copy of admission Payment receipt
2. Duly filled and signed form along with necessary documents should be sent/submitted to the Office of the Secretary, Faculty Councils for PG Studies, Vidyasagar University, Midnapore – 721102
3. Amount to be refunded as per rules of the Vidyasagar University

Phone: (03222)298-330/Centrex-330 e-mail: pgsecy@mail.vidyasagar.ac.in

website: www.vidyasagar.ac.in