



# VIDYASAGAR UNIVERSITY

P.O. : Vidyasagar University, Midnapore - 721 102, Dist.: Paschim Medinipur,  
West Bengal, INDIA.

Date: 06.04.2021

## NOTIFICATION

This is to notify for general information of all concerned that all employees who will be required to apply for Child Care Leave are requested to apply manually for such kind of leave hereafter to the Hon'ble Vice-Chancellor through the concerned head of the Department / Office with valid documents.

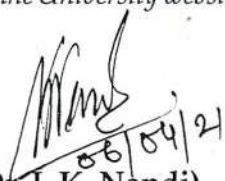
All concerned are being informed accordingly.  
This is issued with the approval of the competent authority.

*Sd/-*  
**Registrar**

Memo No. : VU/R/Noti./573/2021 dated 06.04.2021

Copy forwarded for information and necessary action to :

1. The Dean(Actg.), Faculty of Arts and Commerce,
2. The Dean(Actg.), Faculty of Science,
3. All HOD / TIC of all Academic and Administrative departments - with a request to circulate the notification among all employees and students.
4. The Director (Actg.), DDE - with a request to circulate the notification among all employees,
5. The Secretary to the Vice-Chancellor for kind information to the Hon'ble Vice-Chancellor,
6. The Office Supdt., Registrar's Office,
7. The Establishment Section,
8. The Senior Information Scientist for wide circulation in the University website,
9. Guard File

  
(Dr. J. K. Nandi)  
**Registrar**

Registrar  
VIDYASAGAR UNIVERSITY  
Midnapore - 721102, W.B.

