



VIDYASAGAR UNIVERSITY
DIRECTORATE OF DISTANCE EDUCATION

Paschim Medinipur : 721 102 : West Bengal

Ref. No. : VU/DDE/D/780/2020

Date: - 07/11/2020

Notice

In continuation to the notification no VU/DDE/D/767/ 2020 dated 20-10-2020 and notification no VU/DDE/D/768/ 2020 dated 20-10-2020, it is further notified that the candidates appearing in the M.Sc. in Physics and M.Sc. in Botany Part – II Examination, 2019 under distance mode are directed to follow the guidelines given below regarding online examination system.

Guidelines

1. Download Admit Card which is available in the website (dde.vidyasagar.ac.in) from 11.11.2020.
2. Download the **manual** for creating an online account in the University Examination Portal which is available on the website.
3. The candidates can create their account on the online Examination Portal **from 12.11.2020** by clicking on the “**Register**” tab. Before starting your registration process you are advised to go through the manual and keep one soft copy of Admit Card, containing the Enrollment cum Registration Number, Roll Number, Schedule of examination and other important information.
4. After creating the account regarding online examination candidates may take printouts of the Blank Answer Booklet from **12.11.2020 after 2.00 P.M from their own account**. One can take the several copies of blank Answer Booklets for all the scheduled examinations at a time.
5. Students are required to fill the top sheet of the blank answer booklet for each of the examination according to the information given in the Admit Card.
7. Question Booklets will be available on the same online account one hour before the scheduled time of examination.
8. After completion of the examination student have to upload the answer scripts on the website from their own account within reasonable time on the same day of the examination. In case of any problem during uploading the answer scripts, students are directed to send those answer scripts through the following e-mail ids within the reasonable time on the same day failing of which students will be treated as ‘Absent’ for that examination.

For Physics: physics.dde@mail.vidyasagar.ac.in

For Botany: botany.dde@mail.vidyasagar.ac.in

Students are directed to upload the written answer script through the examination portal as far as practicable for smooth conduct of the examination .

Pdharma

Director , DDE
Vidyasagar University