



VIDYASAGAR UNIVERSITY

P.O. : Vidyasagar University, Midnapore - 721 102, Dist.: Paschim Medinipur,
West Bengal, INDIA.

Dated: 01.05.2020

NOTIFICATION

With reference to the earlier Notifications bearing Nos. VU/R/Noti./423/2020 Dated 21.04.2020, VU/R/Noti./428/2020 Dated 22.04.2020, this is to notify for general information of all concerned that the Office of the Vice-Chancellor, Registrar, Finance Officer, Controller of Examinations, Inspector of Colleges, Dean of Students' Welfare, University Engineer, PG & UG Secretary, Development Officer, Executive Director, Computer Centre, Medical Officer and Directorate of Distance Education, etc. are expected to function for the discharge of emergency duties on every alternate day and / or as and when required **w.e.f 22.05.2020 instead of 05.05.2020 with maximum 20% staff**. Other conditions of the Notifications bearing Nos. VU/R/Noti./423/2020 Dated 21.04.2020, VU/R/Noti./428/2020 Dated 22.04.2020 will remain unchanged.

All Head of Administrative Departments / Sections are requested to prepare the duty roster at an early date and send the same to the undersigned through email at registrar@mail.vidyasagar.ac.in for the approval of the Hon'ble Vice-Chancellor. While preparing the duty roster the Section Heads are requested NOT to include the employees who are above 55 years of age.

All concerned are being informed accordingly.

This is issued with the approval of the competent authority.

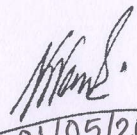
Sd/-
Registrar

Memo No. VU/R/Noti./436/2020 Dated: 01.05.2020

Copy forwarded for information and necessary action to:

1. Shri Arup Sengupta, Special Secretary, Higher Education Department, Govt. of West Bengal
2. The District Magistrate, Paschim Medinipur District, Midnapore
3. The Superintendent of Police, Paschim Medinipur District, Midnapore
4. The Dean(Actg.), Faculty of Arts and Commerce,
5. The Dean(Actg.), Faculty of Science,
6. All HOD's / TICs of all Academic and Administrative departments to circulate among all employees, students and scholars of his/her department
7. The Director, DDE circulate among all employees of DDE
8. The Secretary to the Vice-Chancellor for kind information to the Hon'ble Vice-Chancellor,
9. The Office Supdt., Registrar's Office,
10. The Establishment Section,
11. The Information Scientist for wide circulation on the University website,
12. Guard File




01/05/2020
(Dr. J. K. Nandi)

Registrar
Registrar
Vidyasagar University
Midnapore - 721102
West Bengal, India