



**DEPARTMENT OF FINANCE**  
**VIDYASAGAR UNIVERSITY**  
**MIDNAPORE-721102**

Ref. No- VU/FO/ Noti./1189 /20

Dated- 18.02.2020

**NOTIFICATION**

It is hereby notified for information of all HODs of the Academic and Administrative Departments and Faculty members that Vehicle bills from our enlisted Vendors will not be paid unless such vehicles are procured through the Transport Officer, Shri Chinmoy Banerjee and the bill is forwarded by him.

All members of the academic community are advised to strictly follow this advisory to avoid complications. The Vendors are also directed to act accordingly.

**Finance Officer**  
*Finance Officer*  
VIDYASAGAR UNIVERSITY  
Midnapore

Copy to:

- 1) All Academic & Administrative Heads
- 2) Dean, Faculty of Arts & Commerce
- 3) Dean, Faculty of Science
- 4) Director, DDE
- 5) Transport Officer
- 6) Vendors
- 7) PI/Co-ordinator of funded Research Project.
- 8) Secretary to the Vice-Chancellor for kind information of Hon'ble Vice-Chancellor.