



VIDYASAGAR UNIVERSITY
MIDNAPORE-721 102
OFFICE OF THE FINANCE DEPARTMENT

Ref No- VU/FO/Advt./ 748 /2019

Dated: 25.10.2019

Circular

In relation to the Circular No. VU/FO/Advt./ 501 /2019 dated: 09.08.2019, it is to inform all concerned that the process of selection of agency in assigning jobs will be through **“by rotation among all the enlisted agencies”**. Rotation number will be provided by the Finance Department to the Registrar Department after receiving the requisitions from the various departments of the University by the Finance Department based on which the Registrar’s Department will issue the Work Order to the enlisted agencies for buying space in the newspapers.

Hence all concerned are requested to submit relevant documents for advertisement in the newspaper at Finance department henceforth.

This circular is issued with the approval of the competent authority of the University.


Finance Officer

Copy to:

1. The Registrar
2. All Academic & Administrative heads with a request to circulate amongst the employees of the departments
3. Secretary to the Vice-Chancellor for kind information to the Hon’ble Vice-Chancellor
- ✓ 4. Information Scientist for uploading in the website
5. Guard file