



# VIDYASAGAR UNIVERSITY

P.O. : Vidyasagar University, Midnapore - 721 102, Dist.: Paschim Medinipur,  
West Bengal, INDIA.

Dated : 20.06.2019

## NOTIFICATION

This is to notify for general information of all concerned that all Non-teaching employees of this University may submit their application along with the duly filled-in Performance Report whose **promotion/placement under the Career Advancement Scheme** in accordance with the No. 2426(6)-Edn(U) dated 17.10.1985 and G.O. No. 1083(8)-Edn(U) dated 10.08.1990 respectively is due. The non-teaching employees are requested to submit applications along with the duly filled-in Performance Reports to the office of the undersigned as and when his/her promotion falls due for further course of action from the University authority. The application must be forwarded and the performance Report should be duly countersigned by the respective head of the department. Such applications received by this office will be processed phase wise hereafter and placed before the appropriate committee.

All Non-teaching staff members of this University are being informed accordingly. This is issued with the approval of the competent authority.


Sd/-  
Registrar

**Memo No. VU/R/Noti./956/2019 Dated: 20.06.2019**

**Copy forwarded for information and necessary action to:**

1. The Dean(Actg.), Faculty of Science,
2. The Dean(Actg.), Faculty of Arts and Commerce,
3. All HOD's of all Academic and Administrative departments for circulation among the Non-teaching employees,
4. The Director (Officiating.), DDE
5. The Secretary to the Vice-Chancellor for kind information to the Hon'ble Vice-Chancellor,
6. The Office Supdt., Registrar's office,
7. The Information Scientist for wide circulation on the University website,
8. Guard File



  
(Dr. J. K. Nandi)

Registrar  
Registrar  
Vidyasagar University  
Midnapore - 721102  
West Bengal, India