



VIDYASAGAR UNIVERSITY

MIDNAPORE

★WEST BENGAL

PIN 721102

Phone: (03222) 297937::276554 :: 276555 :: 276557 :: 276558

Ref. No. : VU/ FO/Tender /Stationery/ 18 /2019

Date: 04.06.2019

TENDER NOTICE

Sealed quotations are invited for purchase of various Office Stationeries. Last date of submission of the quotation is on 20.06.2019. For details please see www.vadyasagar.ac.in.

Finance Officer

Please publish it in:-

1. Sangbad Pratidin
2. University Website

Handwritten signature and date: 7/4/16

*Regulation
forwarded for
doing the needful
towards publishing
in the official
newspaper.
04/06*

Fax : (91) 03222 – 275329/275297/263206

Email : Vidya295@mail.vidyasagar.ac.in // Website : <http://www.vidyasagar.ac.in>

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Ref. No. VU/FO/ Tender/Stationery/ 18 /2019

Date:-04 -06-2019

Tender Notice

Sealed quotations are invited from the reputed suppliers and Vendors for procurement of various Office Stationeries for Finance Officer of the Vidyasagar University. The quotations are to be submitted to the Finance Officer Vidyasagar University, Paschim Medinipore- 721102. Last date of submission of quotation is on 20.06.2019

Eligibility criterion of participation in the tender:

- a) Bonafide, resourceful and reliable Vendors.
- b) An undertaking should be given stating thereby that the firm has not been debarred or penalized for any reasons out of work by any Government Department.
- c) Subletting of suppliers is strictly prohibited.
- d) The prospective bidders must have valid upto date clearance of Income Tax return / Professional Tax clearance certificate / P.T (Deposit Challan) / PAN Card / **GST registration certificate**.
- e) The suppliers who have been delisted or debarred by any government department shall not be eligible in any way.
- f) Past performance for vender will be judged (please attached three largest clients other than the Vidyasagar University).
- g) Rate is to be inclusive of all taxes and transport charges etc.
- h) The University reserves the right to accept or reject any quotation without assigning any reason whatsoever.

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Details specifications of the Office Stationeries and quantity are given below:

Sl. No.	Name of the items	Specification	Quantity
01.	A4 size Xerox Paper-	75 GSM,A.M., J.K.Copier Red Pkt.	400 Reams
02.	Bleaching Powder	1 K.G. Packet	100 K.G.
03.	Coconut Broom	Long 54"	100 Pcs
04.	Vim/Wheel Powder	1 K.G. Packet	100 Packets
05.	Water Jug (Plastic)-	2 Liter,Good Quality	60 Pcs
06.	Waste Paper Basket (Plastic)	Good Quality	100 Pcs
07.	Phool Jharu	Long Good Quality 54"	120 Pcs
08.	Cover File 4 fold	As per sample	5000 Pcs
09.	Feather Duster	Good Quality	120 Pcs
10.	Paper Weight	Good Quality	120 Pcs
11.	White Chalk Dust less	Kores-(1 Pkt .in 144 sticks)	100 Pkts
12.	Peon Book-100 Folio & 50 Folio	Bharat Stationers	60 Pcs each
13.	Bound register 100 Folio	Bharat Stationers	100 Pcs
14.	Bound register 50 Folio	Bharat Stationers	100 Pcs
15.	Naphthalene-500 gm Pkt.	Good Quality Bengal Chemical	100 Pkts

Finance Officer

Handwritten signature and initials

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