



# VIDYASAGAR UNIVERSITY

P.O. : Vidyasagar University, Midnapore - 721 102, Dist.: Paschim Medinipur,  
West Bengal, INDIA.

VU/R/Noti./832/2018

Date: 13.06.2018

## NOTIFICATION

In continuation to our earlier Notification bearing No. VU/R/Noti./725/2018 dated 25.05.2018, It is hereby notified for general information of all concerned that it has been observed that visitors are visiting the Office or administrative building to follow up for their own work and thereafter sitting or loitering in the office premises for a long time at the concerned offices without any purpose.

In this connection all employees of this University are requested to advise the visitors to leave the office immediately after resolving their official matters.

All concerned are being informed and requested to act accordingly.

sd/-  
Registrar

Memo No. : VU/R/Noti./832/2018 dated 13.06.2018

Copy forwarded for information and necessary action to to:

1. The Dean(Actg), Faculty of Arts and Commerce,
2. The Dean(Actg.), Faculty of Science,
3. All HOD's /TIC's of all Academic and Administrative departments for circulation among the employees,
4. The Director (DDE) for circulation among all the employees of DDE
5. The Director / In-charge of all centre,
6. The Deputy Registrar(Academic),
7. The Deputy Registrar(Administration),
8. The Secretary to the Vice-Chancellor for kind information to the Hon'ble Vice-Chancellor,
9. The Office Supdt., Registrar's Office,
10. The Establishment Section,
11. The Information Scientist for publication on the University website,
12. Guard File



*[Signature]*  
13/06/18  
Dr. J.K. Nandi)

Registrar

Registrar  
VIDYASAGAR UNIVERSITY  
Midnapore - 721102, W.B.