



VIDYASAGAR UNIVERSITY

P.O. : Vidyasagar University, Midnapore - 721 102, Dist.: Paschim Medinipur,
West Bengal, INDIA.

VU/R/Noti./06/2018

Dated : 08.01.2018

NOTIFICATION

In continuation to our earlier Notification bearing No. VU/R/1549/2017 dated 30.11.2017, It has been directed by the Hon'ble Vice-Chancellor of this University to notify for general information of all employees of Vidyasagar University that all kind of leaves of employees will now be managed through online system and also through hard copy leave application parallaly for another one month i.e. till 31st January, 2018 or until further order.

All concerned are being informed accordingly.

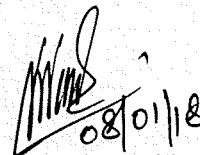
Sd/-
Registrar

Memo No. VU/R/Noti./06/2018 Dated: 08.01.2018

Copy forwarded for information and necessary action to:

1. The Dean(Actg.), Faculty of Arts and Commerce,
2. The Dean(Actg.), Faculty of Science,
3. All HOD's TICs of all Academic and Administrative Departments to circulate among all employees of his/her department
4. The Director(Officiating), DDE, circulate among all employees of DDE
5. The Director, Computer Centre,
6. All Director / Co-ordinator / In-Charge of all Centre / Section, to circulate among all employees
7. The Secretary to the Vice-Chancellor for kind information to the Hon'ble Vice-Chancellor,
8. The Office Supdt., Registrar's Office,
9. The Establishment Section,
10. The Information Scientist for wide circulation on the University website,
11. Guard File




08/01/18
(Dr. J. K. Nandi)

Registrar
Registrar
VIDYASAGAR UNIVERSITY
Midnapore - 721102, W.B.