



# VIDYASAGAR UNIVERSITY

MIDNAPORE • PASCHIM MEDINIPUR

WEST BENGAL • PIN 721 102

Ref. No. VU/DSW/ 25 /2017

Date: 19.01.2017

Dr. J. K. Nandi

Dean of Students' Welfare, VU

The

Head of the Department

**Subject: Communicative English Course - 2017**

Dear Sir/Madam

We are organizing special classes for the weaker students to improve their communication skills in English. The details of the program will be as follows:

**Venue:** English Department, VU

**Duration:** Around three months, (Classes will commence on and from February 14, 2017 and per week there will be only 2 classes of 2 hours each).

**Program Fees:** Rs. 1000/- only for open category. SC & ST candidates will not be charged any amount.


**Place to submit the application forms:** Office of the Dean of Students' Welfare, VU

**Last date for submission of the application form:** February 03, 2017

You are requested to disseminate this information amongst students and encourage them to take part in this special coaching.

Thanking you,

With regards,

  
Dr. J.K.NANDI

Dean of Students' Welfare (Additional charge)

Copy to:

1. The Registrar for kind information please.
2. The Dean, Faculty Council of Science, for kind informations
3. The Dean, Faculty Council of Arts & Commerce for kind information
4. Dr. Joyjit Ghosh – Program Coordinator, for kind information pleases.
5. The Secretary to Hon'ble Vice – Chancellor for kind information of the Hon'ble Vice-Chancellor please.
6. General Secretary VUSU to disseminate the information pleases.



**VIDYASAGAR UNIVERSITY**

**Midnapore – 721 102**

**West Bengal**

Phone: (03222) 276554/555

/557/558

Fax No.: (03222) 275329

Email : [vidya295@mail.vidyasagar.ac.in](mailto:vidya295@mail.vidyasagar.ac.in)

[vidya295@sancharnet.in](mailto:vidya295@sancharnet.in)

To  
The Dean of Students' Welfare  
Vidyasagar University  
Midnapore-721102

Paste your  
recent  
Photograph  
Here

Dear Sir,

I beg to apply for admission in the Communicative English Course for the Session ..... I undertake to pay all the charges at the prescribed rates and to abide by all the rules, formed and to be formed from time to time by the authorities.

Date-

Yours obediently.

Signature of the applicant

Class..... Roll No.....

Subject.....

1. Name of the applicant :  
(In Block Letters)
2. Father's /Mother's/  
Spouse's Name :
- i. Occupation :
- ii. Mailing Address  
(with pin code) :
- iii. Phone No. :
3. Nationality :
4. Religion :
5. Whether SC or ST :
6. Whether Physically Handicapped :
7. Marks Obtained :



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[vidya295@sancharnet.in](mailto:vidya295@sancharnet.in)

8. Details of educational qualifications :

Sr.No.	Examination	Name of the Board/ Council / University	Full Marks	Marks obtained	Result	Percentage of Marks

I hereby declare that the above mentioned details are true and correct to the best of my knowledge.

(Signature of the candidate)

.....  
Received an application form from ..... for admission in  
Communicative English Course , Vidyasagar University for the session .....