



VIDYASAGAR UNIVERSITY

Midnapore – 721 102

West Bengal

Phone: (03222) 276554/555

/557/558

Fax No.: (03222) 275329

Email : vidya295@mail.vidyasagar.ac.in

Ref. No. - VU/R/0094/2016

Dated- 25.01.2016

Notice

Those contractual employees who have opted for the Welfare Fund with UCO Bank will be entitled to an annual loan (Maximum Rs. 10,000/- or less) to be recoverable from salary in 6, 8 or 10 installments.

Application Format is available on Website of the University.


25/01/16
Registrar

Registrar
Vidyasagar University
Midnapore-721102





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Form of option

To
The Finance Officer
Vidyasagar University
Midnapore
Paschim Medinipore-721102

Dear Sir,

I, Shri/ Shrimati,
Employee Code....., posted indepartment
of the University do hereby declare that I wish to get the annual loan
Rs..... as per office order no. VU/FO/ /2016, Dated-
25.01.2016.

Further, I authorize the University to deduct the total loan
amount from my salary in 6 / 8 / 10 installments with effect from
.....

In this connection, the photocopy of the Welfare Fund Account
with UCO Bank is enclosed herewith for ready reference.

Yours faithfully,

.....
(Signature)

.....
(Designation)

Countersigned

Head of the Department

Option accepted

Finance Officer