



**VIDYASAGAR UNIVERSITY
OFFICE OF THE FINANCE OFFICER**

Ref. No. F /126/2014.

Dated 19.05.2014

INCOME TAX CIRCULAR-3 /2013-14

DISTRIBUTION OF FORM-16 FOR THE F.Y. ENDED ON 31.03.2014

It is hereby informed to all concerned that the Form-16 for the F.Y. 2013-14 is ready for distribution. Employees are requested to collect their respective Form-16 from 26th May, 2014 to 6th June, 2014 from the office of the undersigned between 3.30 PM to 5.30 PM on all working days.

Cooperation in this regard is solicited.

Finance Officer

To:

All Academic / Administrative Head of the Department