

**DEPARTMENT OF FINANCE**

VIDYASAGAR UNIVERSITY

MIDNAPORE – 721 102

APPLICATION FORM FOR WITHDRAWAL OR LOAN FROM PROVIDENT FUND

(Applications should reach this office latest by 7th day of the month)

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|--|---------------------------------|-----------------------|----------|--|--|--|--|
| NAME : | | EMPLOYEE CODE: | VU / | | | | |
| DEPARTMENT: | | DATE OF JOINING | | | | | |
| DESIGNATION: | | DATE OF BIRTH | | | | | |
| NUMBER OF YEARS OF CONTINUOUS SERVICE (including past service as approved by the authorities) | | | | | | | |
| NATURE OF LOAN (STRIKE OUT WHICH IS NOT APPLICABLE) | REFUNDABLE / NON -REFUNDABLE | REQUIREMENT OF LOAN : | ₹ | | | | |
| IF NON-REFUNDABLE LOAN, STATE IF ANY SUCH LOAN AVAILED EARLIER | | | YES / NO | | | | |
| IF YES, AMOUNT OF SUCH LOAN TAKEN WITH MONTH/YEAR : | | | | | | | |
| PURPOSE OF NEW LOAN | | | | | | | |
| REPAYMENT PERIOD (MAX 24 MONTHS) | | | | | | | |
| PRESENT GROSS SALARY | | PRESENT NET SALARY | | | | | |
| FULL SIGNATURE OF APPLICANT WITH DATE : | | | | | | | |

NOTE FROM THE REGISTRAR' OFFICE**The employment details as submitted above are correct.***Registrar/Deputy Registrar***FOR USE OF THE FINANCE OFFICE ONLY**

| | | | |
|---|--|-------------------------|--|
| DETAILS OF THE LAST LOAN : | | DATE OF SANCTION | |
| LOAN AMOUNT | | OUTSTANDING LOAN | |
| STATUS OF PRESENT LOAN OR WITHDRAWAL | | AMOUNT OF LOAN REQUIRED | |
| OWN SHARE PF ACCUMULATION | | 80% OF OWN SHARE | |
| AMOUNT SANCTIONED (TOTAL) | | INSTALLMENT AMOUNT | |
| LOAN (CHEQUE) AMOUNT | | NO. OF INSTALLMENT | |
| NET SALARY BEFORE LOAN | | NET SALARY AFTER LOAN | |

Dealing Assistant

Audit Officer / Accounts Officer

Finance Officer