

**DEPARTMENT OF FINANCE**

VIDYASAGAR UNIVERSITY

MIDNAPORE – 721 102

APPLICATION FORM FOR WITHDRAWAL OR LOAN FROM PROVIDENT FUND

(Applications should reach this office latest by 7th day of the month)

NAME :		EMPLOYEE CODE:	VU /				
DEPARTMENT:		DATE OF JOINING					
DESIGNATION:		DATE OF BIRTH					
NUMBER OF YEARS OF CONTINUOUS SERVICE (including past service as approved by the authorities)							
NATURE OF LOAN (STRIKE OUT WHICH IS NOT APPLICABLE)	REFUNDABLE / NON -REFUNDABLE	REQUIREMENT OF LOAN :	₹				
IF NON-REFUNDABLE LOAN, STATE IF ANY SUCH LOAN AVAILED EARLIER			YES / NO				
IF YES, AMOUNT OF SUCH LOAN TAKEN WITH MONTH/YEAR :							
PURPOSE OF NEW LOAN							
REPAYMENT PERIOD (MAX 24 MONTHS)							
PRESENT GROSS SALARY		PRESENT NET SALARY					
FULL SIGNATURE OF APPLICANT WITH DATE :							

NOTE FROM THE REGISTRAR' OFFICE**The employment details as submitted above are correct.***Registrar/Deputy Registrar***FOR USE OF THE FINANCE OFFICE ONLY**

DETAILS OF THE LAST LOAN :		DATE OF SANCTION	
LOAN AMOUNT		OUTSTANDING LOAN	
STATUS OF PRESENT LOAN OR WITHDRAWAL		AMOUNT OF LOAN REQUIRED	
OWN SHARE PF ACCUMULATION		80% OF OWN SHARE	
AMOUNT SANCTIONED (TOTAL)		INSTALLMENT AMOUNT	
LOAN (CHEQUE) AMOUNT		NO. OF INSTALLMENT	
NET SALARY BEFORE LOAN		NET SALARY AFTER LOAN	

Dealing Assistant

Audit Officer / Accounts Officer

Finance Officer