



**DEPARTMENT OF FINANCE**  
**VIDYASAGAR UNIVERSITY**  
**MIDNAPORE-721102**

**NOTICE**

This is for information to all employees concerned of this university that Treasury Office, Midnapore, informed us that henceforth they will accept PF loan/withdrawal applications for processing upto 15<sup>th</sup> of every month.

To comply with the instruction it is hereby informed that those who are willing to take loan/withdrawal from PF are requested to submit their application in prescribed proforma available from this office (also available in the university website: [www.vidyasagar.ac.in](http://www.vidyasagar.ac.in) under e-circular) duly forwarded by the Registrar's Office latest by 7<sup>th</sup> of every month (previously it was 10<sup>th</sup> of every month) so that we get necessary processing time to forward these to the treasury office in time.

**Date : 28<sup>th</sup> March, 2011**

**Finance Officer**

**Copy to :**

- 1) All Academic & Administrative Heads**