



**DEPARTMENT OF FINANCE
VIDYASAGAR UNIVERSITY
MIDNAPORE-721102**

NOTICE

This is for information to all employees concerned of this university that Treasury Office, Midnapore, informed us that henceforth they will accept PF loan/withdrawal applications for processing upto 15th of every month.

To comply with the instruction it is hereby informed that those who are willing to take loan/withdrawal from PF are requested to submit their application in prescribed proforma available from this office (also available in the university website: www.vidyasagar.ac.in under e-circular) duly forwarded by the Registrar's Office latest by 7th of every month (previously it was 10th of every month) so that we get necessary processing time to forward these to the treasury office in time.

Date : 28th March, 2011

Finance Officer

Copy to :

- 1) All Academic & Administrative Heads**