



Ref. No- VU/FO/Noti./ 327 /25

Dated- 09/09/2025

## NOTIFICATION

With reference to the decision of the Finance Committee Meeting dated 25/07/2025, this is for information of the concerned employees that the latest correspondence as enclosed received from the Department of Higher Education, Government of West Bengal vide Reference No. 1116-Edn(U) / HED-12016(45)/3/2024- UNV SEC – Dept. of HE – Part(1) dated 17/12/2024 from the Deputy Secretary regarding “ Reimbursement of LTC expenses towards whole time regular non-teaching employees of State aided Universities” speaks for itself.

All concerned are being informed accordingly.

This is issued with the approval of the competent authority.

Sd/-

**Finance Officer**  
**Vidyasagar University**

*Copy forwarded for information and necessary action to:*

- 1) *The Deans of the faculty concerned;*
- 2) *The Head of all academic and administrative Departments – with a request to circulate the same amongst all employees of his/her Department.*
- 3) *The Registrar.*
- 4) *The Senior Information Scientist - with a request to upload the same on the University website for wide circulation.*
- 5) *The Secretary to the Vice-Chancellor for kind information to the Hon'ble Vice-Chancellor.*
- 6) *Guard file.*

*G. 09/09/25*  
**Finance Officer**  
**Vidyasagar University**

**Finance Officer**  
**VIDYASAGAR UNIVERSITY**  
**Midnapore**

Government of West Bengal  
Department of Higher Education  
(University Branch)  
Bikash Bhavan, 6<sup>th</sup> Floor  
Bidhannagar, Kolkata-700091

No:1116 - Edn(U)/ HED-12016(45)/3/2024-UNV SEC-Dept. of HE-Part(1) Date:17.12.2024

From: The Deputy Secretary  
to the Government of West Bengal

To: The Finance Officer  
Vidyasagar University

Sub: Reimbursement of LTC expenses towards whole time regular non-teaching employees of State aided Universities.


Ref: No. VU/FO/55/24 dated 29.11.2024 read with memo No. i) VU/F/0112/2024 dated 20.02.2024 & ii) VU/F/017/2024 dated 16.05.2024.

Sir/Madam,

With reference to the above, I am directed to inform you that the file regarding reimbursement of LTC expenses towards whole time regular non-teaching employees of State aided Universities was forwarded to Finance Department, Govt. of West Bengal for their valued opinion. Finance Department Gr. P-2 denied to extend the LTC benefit to the non-teaching employees of State aided Universities. This Department has once again forwarded the file to the Finance Department with a request to review their earlier observation and offer valued opinion on the matter.

Until and unless final observation of Finance Department is come, you are requested not to disburse the reimbursement claim towards LTC in favour of whole time regular non-teaching staff of your University.

Yours faithfully,

  
Deputy Secretary